

# BURSTWICK PARISH COUNCIL

Parish Clerk: Mrs K Dawson ~ Tel: 07842 620178 ~ E: burstwickpc@gmail.com

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## To members of the Council

You are hereby summoned to attend a meeting of Burstwick Parish Council at Burstwick Village Hall on Tuesday 25<sup>th</sup> July 2023 at 7.30pm to transact the following business.

Kerrí Dawson - Parish Clerk - Issued on: 20.7.23

## AGENDA

Presentation of allotment competition awards

- 2023/07/01 To note apologies for absence
- 2023/07/02 To receive Declarations of Interest forms / Councillors to disclose interests in matters on this agenda
- 2023/07/03 Members of the public are invited to address the council
- 2023/07/04 To confirm the minutes of the meeting held on 20<sup>th</sup> June 2023
- 2023/07/05 To receive the clerks report and councillor updates
- 2023/07/06 To note correspondence received / circulated – see supporting papers
- 2023/07/07 To consider planning applications received and note planning decisions

Application no. 22/03938/PLF for the erection of two storey extension to side, single storey extension to rear and construction of dormer window to rear at 4 Sharp Avenue, Burstwick

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/22/03938/PLF>

Application 23/01791/PLF for the erection of 2.0m high galvanised palisade fencing to form secure compound (retrospective) at MMB and Services Ltd, Integra House, Main St, Burstwick

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/23/01791/PLF>

Application 23/01878/PLF for the erection of a single storey extension to form storage room at Burstwick Service Station, Ellifoot Lane, Burstwick

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/23/01878/PLF>

N.O.D for application 22/04059/PLF for the construction of a new vehicular access following removal of a section of hawthorn boundary hedge at Old Hall Farm, Hedon Rd, Burstwick. Granted.

- 2023/07/08 To discuss road safety in the village and receive any updates on action taken
- 2023/07/09 To consider quotes and agree insurer for sit on mower (due 1.8.23)
- 2023/07/10 To receive applications for gardener/handyman vacancy and agree for the Personnel Committee to select applicants for interview and to appoint accordingly
- 2023/07/11 To consider request for a polytunnel on allotment 49
- 2023/07/12 To receive Burstwick Village Hall accounts for the year ending 31<sup>st</sup> March 2023 and auditors report
- 2023/07/13 To review the Village Hall Committee Terms of Reference

- 2023/07/14 To arrange committee meetings: a) Cemetery b) Personnel & Finance
- 2023/07/15 To confirm play area rota over the summer holidays
- 2023/07/16 To elect one member to the allotment committee
- 2023/07/17 To consider request from Burstwick W.I. for a bursary of £50 to purchase a brass plaque to commemorate their forthcoming centenary
- 2023/07/18 To consider motions for 'change' at a national level via ERNLLCA
- 2023/07/19 To agree payment schedule for July 2023 and bank reconciliation at 30.6.23
- 2023/07/20 Budget monitoring report for first quarter 2023-24
- 2023/07/21 Items for next month's agenda

Next meeting: 29<sup>th</sup> August 2023 at 7.30pm in the village hall