

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE VILLAGE HALL ON THURSDAY 24th February 2022

Present: Cllr. D James - Chairman DJ
 Cllr. A Brown – Vice Chairman AB
 Cllr. N Fairbank NF
 Cllr. S Gould SG
 Cllr. D Rainforth DR
 Cllr. P Waddingham PW

Parish Clerk Mrs K. Dawson KD

Public: 1 Press: 0 Police: 0 Ward Cllr: 0

Minute	Discussion and agreement	Action
22/02/01	To note apologies for absence	
	Apologies tendered by Cllr P. Tong and Cllr M. Cripsey, with reasons given. Noted.	KD
22/02/02	Councillors to disclose their interests in matters to be discussed	
	<p>Pecuniary: Cllr. D. James – Item 12: prescription service</p> <p>Non-pecuniary: Cllr. A Brown: Allotments. Cllr. N Fairbank: Allotments. Cllr. S Gould: Allotments and Cemetery. Cllr. D James: Cemetery. Cllr. D Rainforth: Cemetery and item 12: prescription service. Cllr. P Waddingham: None.</p>	KD
22/02/03	Members of the public are invited to address the council	
	The resident with proposals for a barn conversion was present and willing to answer any questions from Councillors, his previous correspondence with ERYC having being circulated. He was advised that upon receipt of a full planning application coming in from ERYC, the BPC will then be able to consider the application properly with other consultees.	
22/02/04	To confirm the minutes of the meeting held on 28th January 2022	
	Signed as a correct record. Proposed: Cllr. Rainforth. Seconded: Cllr. Fairbank. Outcome: All agreed.	KD
22/02/05	To receive the clerks report, chairman’s report and councillors updates	
	<p>Clerks report: The overgrowing hedge at the Methodist chapel was promptly attended to. Bank mandate changes are ongoing and require several signatures at the end of the meeting. Website training completed – Clerk to commence updating website. The BPC defibrillator is registered on The Circuit. The play equipment inspection has been put back to April, in line with ERYC’s.</p>	

	<p>The sit on mower was returned today after its annual service. Paving stones left around the Church walkways are a potential trip hazard. Cllr James advised All Saints PCC have reported to ERYC as they maintain the graveyard. No one knows where the paving stones have come from. Cllr. James will attend the Town and Parish Council Network meeting on 17th March. The Clerk will also be attending.</p> <p>Chairman's report: Cllr Whiting has submitted his resignation from the BPC. Cllr. James thanked Mr Whiting for his work and commitment to the parish whilst serving as a Councillor. The vacancy will be advertised tomorrow. ERYC are aware. The Churchyard is closed due to tiles and stonework coming off during the recent storm. The Diocese is aware. The closure of All Saints Church is ongoing and expected to be completed at the end of 2022.</p> <p>Councillors:</p> <ul style="list-style-type: none"> • A tree fall from the church graveyard onto a garage on Church Lane has been reported to ERYC and attended to promptly. • Mavis Hawkyard who has done lots for the village and been a long term member of the Women's Institute has passed away. • Cllr Waddingham will source prices for replacement football nets. Former Cllr Whiting was on the play area committee so it was suggested Cllr Waddingham considers filling the vacancy. • Dog fouling reported on the festive Field. Signage to be replaced as it has faded. • Use of electric scooters on the public highway was reported. • A possible incident of arson to a shed and fence on Churchill Rise was also reported. 	<p>DJ KD</p> <p>PW</p> <p>DJ</p>
<p>22/02/06</p>	<p>To note correspondence received <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors</i></p>	
	<p>Holderness Health – Patient Information Flow Chart - 27/1/22. ERVAS – fortnightly update – 21/1/22. ERYC – Planning going to Committee/North End Farm, Keyingham – 1/2/22. ERYC – Devolution deal ERYC and HCC – 11/2/22. Residents correspondence re. Proposed barn Conversion, Burstwick. 8/2/22. Humbersdie Police – Neighbourhood Watch Newsletter – 8/2/22. Humberside Police – Mid Holderness Newsletter – 8/2/22. Humberside Police – Streetbeat Newsletter – 8/2/22. Keep Britain Tidy – GB Spring Clean – 15/2/22. ERYC – Burstwick carriage works / Road Closure – 16/2/22. ERYC – response to proposed 50mph speed reduction – 17/2/22. ERYC - Local Plan Update Feb 2022 – 17/2/22.</p>	
	<p>Letters received</p>	
<p>22/02/07</p>	<p>ERNLLCA correspondence Clerks and Chairman's chats – 27/1/22. January newsletter – 4/2/22. Section 137 expenditure - 10/2/22. (2022/23 £8.82) Noted.</p>	<p>KD</p>
<p>22/02/08</p>	<p>To discuss road safety in the village and receive any updates on action taken Cllr. James has received confirmation from Wayne Goodwin that BPC is in a list for those wanting speedwatch training. Members of the public are encouraged to come forward</p>	<p>DJ</p>

	<p>and report road safety matters as it supports the councils reports. Further promotion will be carried out via posters, social media, the newsletter and liaison with the school.</p> <p>Proposed by Cllr. Fairbank. Seconded by Cllr. Waddingham Outcome: All agreed.</p>	
22/02/09	To discuss allotment matters and arrange next inspection	
	<p>Plot 21b has been cleared. The clerk will liaise with the gardener regarding trips to the tip. Cllr. Brown not happy that nothing has been done regarding plot 32B. The clerk will be present at the next allotment inspection on 8th March in order to familiarise herself with the layout and plot conditions.</p>	<p>KD PT SG NF KD</p>
22/02/10	To discuss The Queen's Platinum Jubilee celebrations and temporary road closure	
	<p>The working group has met to discuss the Jubilee plans. Promotion and publicity is in hand. Volunteers are needed for marshalling on Saturday the 4th June. All events will be dependant on having enough volunteers. The £500 grant from ERYC has been received It was AGREED that a road closure will be required for the soap box race on Saturday 4th which the clerk will apply for. Proposed: Cllr. Rainforth. Seconded: Cllr. Brown. Outcome: All agreed.</p>	KD
22/02/11	To consider purchase of back up battery for the new strimmer (apc £174) or opt for a petrol equivalent	
	<p>The Clerk will liaise with the gardener to establish the exact strimmer/hedge cutter he prefers and order it. Proposed: Cllr. Gould. Seconded: Cllr. Fairbank. Outcome: All agreed.</p>	KD
22/02/12	To discuss village prescription and medication collection service	
	<p><i>Cllr. James declared a pecuniary interest and abstained from the vote.</i> Further discussion was held. It was proposed to proceed with the service on a trial, 12 month period with a review held with Holderness Health. 4 voted in favour. 1 voted against. 1 abstention.</p>	DJ
22/02/13	To consider planning applications received and note planning decisions	
	<p>Application 22/00474/VAR for Land South West Of Unit 4 Hedon Road Burstwick East Riding Of Yorkshire HU12 9HA. Proposal Variation of Condition 8 of planning permission 19/02225/PLF (Erection of a single storey office block with associated works including installation of package treatment plant, erection of a single storey storage building, change of use of land including creation of additional hardstanding to extend storage yard and parking area) to allow the approved storage building to be used for storage and manufacturing only for a period of 2 years to allow fulfilment of NHS contracts. BPC considered the application/plans. It was proposed to log no objections. Proposed: Cllr. Rainforth. Seconded: Cllr. Brown. Outcome: All agreed.</p>	KD
22/02/14	To consider additional inscription fees / replacement fees for headstones	
	<p>The Clerk gave advice on fees for additional inscriptions and replacement headstones. It was AGREED a fee of £30 be incurred from April 2022 for both services.</p>	KD

	Proposed: Cllr. Fairbank. Seconded: Cllr. Brown. Outcome: All agreed.																																																																																																	
22/02/15	To consider request from SCOPE re: textile recycling banks																																																																																																	
	It was AGREED that Scope be pointed in the direction of other areas in the village that may be suitably located. Proposed: Cllr. Rainforth. Seconded: Cllr. Gould. Outcome: All agreed.	KD																																																																																																
22/02/16	To consider request from resident to tidy and plant up the side of entrance to Chapel Close and consider a donation																																																																																																	
	Works have already been carried out by the residents. The comments from ERYC will be passed onto them. It was AGREED that BPC will pass on any spare bulbs or bedding plants they have left over. ERYC will supply bulbs later on in the year. Proposed: Cllr. Rainforth. Seconded: Cllr. Fairbank. Outcome: All agreed.	KD																																																																																																
22/02/17	To consider temporary accommodation request from Suncrop Growers Ltd																																																																																																	
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22/02/18	To consider ERYC Revised Right of Way Improvement Plan consultation																																																																																																	
	All Councillors can access the link and complete the consultation themselves.	All Cllrs																																																																																																
22/02/19	To agree payment schedule in accordance with budget for February 2022																																																																																																	
	<p>February 2022 Accounts for <u>payment.</u></p> <table border="1"> <thead> <tr> <th><u>Ref</u></th> <th><u>Type</u></th> <th><u>Description</u></th> <th><u>Amount</u></th> <th><u>BPC copy</u></th> <th><u>VAT</u></th> </tr> </thead> <tbody> <tr> <td>128/21-22</td> <td>BP</td> <td>Jupiter web solutions 12m Maintenance/support Wordpress training for Clerk</td> <td>145.00</td> <td></td> <td></td> </tr> <tr> <td>129/21-22</td> <td>cc</td> <td>Toner bundle offer</td> <td>128.52</td> <td></td> <td>21.43</td> </tr> <tr> <td>130/21-22</td> <td>BP</td> <td>ERYC - ID Badge for clerk</td> <td>5.16</td> <td></td> <td>0.86</td> </tr> <tr> <td>131/21-22</td> <td>cc</td> <td>Four in a row re-order</td> <td>23.99</td> <td></td> <td>4.00</td> </tr> <tr> <td></td> <td>SO</td> <td>Salary total (3 part time staff)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>132/21-22</td> <td>so</td> <td>Salary VH Clerk</td> <td>240.79</td> <td></td> <td></td> </tr> <tr> <td>133/21-12</td> <td>so</td> <td>Salary Gardener</td> <td>156.33</td> <td></td> <td></td> </tr> <tr> <td>134/21-22</td> <td>so</td> <td>Salary BPC Clerk</td> <td>540.48</td> <td></td> <td></td> </tr> <tr> <td>135/21-22</td> <td>so</td> <td>Glasik Kershaw - Payroll</td> <td>40.40</td> <td></td> <td></td> </tr> <tr> <td>136/21-22</td> <td>so</td> <td>Bank Charges</td> <td>11.00</td> <td></td> <td></td> </tr> <tr> <td>137/21-22</td> <td>cc</td> <td>Credit Card Payment</td> <td>125.51</td> <td></td> <td></td> </tr> <tr> <td>138/21-22</td> <td>cc</td> <td>02 Phone top up</td> <td>20.00</td> <td></td> <td></td> </tr> <tr> <td>139/21/22</td> <td>bp</td> <td>HMRC NI/PAYE</td> <td>137.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>1574.18</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Receipts</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<u>Ref</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>	<u>BPC copy</u>	<u>VAT</u>	128/21-22	BP	Jupiter web solutions 12m Maintenance/support Wordpress training for Clerk	145.00			129/21-22	cc	Toner bundle offer	128.52		21.43	130/21-22	BP	ERYC - ID Badge for clerk	5.16		0.86	131/21-22	cc	Four in a row re-order	23.99		4.00		SO	Salary total (3 part time staff)				132/21-22	so	Salary VH Clerk	240.79			133/21-12	so	Salary Gardener	156.33			134/21-22	so	Salary BPC Clerk	540.48			135/21-22	so	Glasik Kershaw - Payroll	40.40			136/21-22	so	Bank Charges	11.00			137/21-22	cc	Credit Card Payment	125.51			138/21-22	cc	02 Phone top up	20.00			139/21/22	bp	HMRC NI/PAYE	137.00						1574.18					Receipts				KD
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	<p>Chq C. Fewster & Son: 540.00 (L. Preston, M Foster)</p> <p>BACS NS&I account - annual interest 1.68</p> <p>BACS Refund (4 in a row) 32.00</p> <p>573.68</p> <p>Accounts for payments APPROVED. Proposed: Cllr. Rainforth. Seconded Cllr. Brown. Outcome: All agreed.</p>	
22/02/20	To receive a quarterly financial update and budget monitoring	
	The clerk is sourcing financial support for this item.	KD
22/02/21	Items for next month's agenda. None.	
	Date of next meeting Thursday 31st March 2022 at 7.30pm in the Village Hall.	
	Meeting closed at: 21.07 pm	