BURSTWICK PARISH COUNCIL

MEETING HELD IN THE SCHOOL ON THURSDAY 28th FEBRUARY 2019

Present: Cllr. D James - Chairman DJ

Cllr. A Brown – Vice Chairman AB
Cllr. N Fairbank NF
Cllr. S Gould SG
Cllr. D Rainforth DR
Cllr. Whiting SW

Public: 0

Minute	Discussion and agreement	Action
19/02/01	To note apologies for absence	
	Cllr. Cripsey	
19/02/02	Councillors to disclose their interests in matters to be discussed	
	Pecuniary: Non disclosed	
	Non-pecuniary: Cllr. A Brown – village hall	
	Cllr. N Fairbank – none disclosed Cllr. S Gould – village hall	
	Cllr. D James – village hall Cllr. D Rainforth – none disclosed	
	Cllr. S Whiting – none disclosed	
19/02/03	Members of the public are invited to address the council	
	No members of the public present.	
19/02/04	To confirm the minutes of the meeting held on 31st January 2019	
	Signed as a correct record.	
	Proposed: DR	
	Seconded: AB	
	Outcome: All agreed	
19/02/05	To receive the clerks report and councillors updates	
	 The sit on lawnmower is back from its annual service ready for the new grass cutting season, the parish gardener is having to pick up numerous large sticks from Festive Field – these could seriously damage the lawnmower 	
	 Painted pebbles from WW1 Centenary have been gathered up and given to the Church Wardens 	
	 The play area is due its annual independent safety inspection in February and Clerk will circulate the report once it's received 	
	 Clerk reported the informal layby on Ellifoot Lane to ERYC, Area Engineer has suggested that the area will be re-sown with grass seed and concrete blocks used 	

to keep traffic off the area while it recovers. This work will take place at some point in the new financial year

 Clerk reported the blocked footbridge over Burstwick Drain to ERYC, the bridges team have stated the bridge is permanently closed at the moment, they will be looking at a replacement bridge but funding for this in the new financial year is not guaranteed – councillors were disappointed with this response and would like to send a letter

Clerk

- Clerk reported the double lamp posts on Chuchill Avenue (opposite Strathmore Avenue), ERYC have confirmed that the old concrete column will be removed in the new financial year—councillors reported that it had already been removed
- Clerk attended the Responsible Financial Officer training event run by ERNLLCA on 5th February
- Replacement defib pads have arrived and will be passed on to Cllr. James
- The new litter bin for Pinfold Lane has been ordered and awaiting a response/confirmation from ERYC
- Issues on Festive Field a polite letter was sent to Dr Green about the damage to the grass and a reply has been received and Willem Brugge was contacted about the trees with a request for one row to be taken out and caps put on the ends of all the stakes. As there has been no response the parish council will relocated two rows of trees and place caps on the stakes

Clerk

- Cllr. Cripsey has confirmed that he will clean up and re-paint the beacon in the next couple of weeks
- Finally we welcome new council employee Andy James who is our newly appointed Village Hall Clerk, I hope you will all support Andy as he develops this new role

Councillor updates

- Councillors wanted it noted about the mess that ERYC has made repairing the footpath in Strathmore Avenue
- Cllr. Rainforth reported that the community speedwatch due in February will be re-arranged
- Cllr. Brown reported that PCSO Bainton has been pinning up notices on sheds following a spate of break-ins at the allotments
- Cllr. Brown reported that two taps had been left on all night at the allotments clerk to source quotes for push down taps to be fitted
- Cllr. James reported that the village hall will be holding a race night on Friday 8th
 March
- Cllr. Gould said that the potting bench for the cemetery will be arriving soon, she
 is also going to arrange for members of the council to visit the prison workshops
 to see what else they could help produce for the council
- Cllr. Whiting informed council that the speed sign is still not working correctly as
 it flashes too long after a speeding car has passed it, Cllr James has emailed Katie
 Stork at ERYC is awaiting a response

Clerk

19/02/06	To note correspondence received					
20,02,00	Police Report					
	No crimes reported in January					
	Burstwick Parish Council emails					
	Emails sent to the Parish Council are forwarded to all the Parish Councillors					
	77/18-19 ERNLLCA January newsletter 78/18-19 Humber Acute Services Review – patient involvement workshops 79/18-19 ERYC Town and Parish Council Review panel final report 80/18-19 ERYC Consultation on draft Planning Enforcement Plan					
	81/18-19 Humberside Policde crime data for January					
	82/18-19 ERYC regarding the town and parish council elections on 2 nd May					
	83/18-19 ERYC notice of a planning application going to committee – 18/02955/PLF					
	, -, -					
	Physio treatment room on land east of 1 Old School Cottages, Main Street, Burstwick					
	Letters received					
	Dr Green response regarding the damage to the grass on Festive Field after hedge cutting					
40/00/00						
19/02/07	To consider planning applications received					
	Planning applications:					
	19/00355/PLF Re-submission Fishing ponds, Mucky Lane, Burton Pidsea					
	Erection of a building for fish breeding, siting of 2 pre-manufactured buildings to be used					
	as a toilet block and office, installation of a septic tank and private treatment plant					
	ancillary to existing fishing business (part retrospective).					
	Council considered the plans and there were no objections.					
	Proposed: SW					
	Seconded: AB					
	Outcome: All agreed					
	19/00448/PLF Holcroft, Station Road, Camerton					
	Erection of detached two storey outbuilding with Juliet balcony to rear, to be used as a					
	garage, store room and office.					
	Council considered the plans and there were no objections.					
	Proposed: SW					
	Seconded: DR					
	Outcome: All agreed					
	Planning Decisions to note:					
	18/04157/PLF 113 Main Street, Burstwick					
	Erection of two storey extension to side and single storey extension to the front.					
	Planning permission granted subject to conditions.					
	Appeal Decisions to note					
	None this month.					

19/02/08	To agree to purchase a mobile phone for the village hall clerk		
	Council to approve expenditure of up to £30, to purchase a basic mobile phone to be		
	used as the main contact number for the new village hall clerk, plus ongoing call credit.		
	This will provide the flexibility to respond by phone or text and also for cover when village hall clerk is away on holiday.		
	Council to agree to purchase a mobile phone.		
	Proposed: AB		
	Seconded: SG Outcome: All agreed (DJ abstained)		
	Outcome. All agreed (DJ abstailled)		
	Clerk to arrange purchase of mobile phone	Clerk	
19/02/09	To review street lighting owned by the parish council		
	The parish council own 21 street lights in the village, the council pays a service level agreement to ERYC who maintain them on our behalf. These lights run on the old sodium bulbs.		
	Clerk spoke to ERYC who maintain the lights on our behalf. ERYC informed the clerk that they are already looking at 6 lights in Station Road and 1 in Sharp Avenue to be upgraded to LED soon.		
	ERYC will cover the cost of upgrading a further 6 lights to LED in 2020-21 when the parish will be included in a bulk lamp change/clean and electrical test.		
	To upgrade to an LED bulb costs approx. £185 plus VAT each. This cost has not been budgeted for in the 2019-20 financial year, but could be added to next years budget.		
	The parish council to agree to budget for the remaining 7 lights to be changed to LED in 2020-21 as part of the bulk lamp change (approx cost of £1600).		
	Proposed: SW		
	Seconded: NF		
	Outcome: All agreed		
19/02/10	To review parish council Health and Safety Policy		
	Policy was last reviewed in 2017.		
	No changes or amendment were put forward.		
	Proposed: AB		
	Seconded: SW		
	Outcome: All agreed		
19/02/11	To review parish council Equalities Policy		
	Policy was last reviewed in 2017		
	No changes or amendment were put forward.		
	Proposed: AB		
	Seconded: DR		
	Outcome: All agreed		
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19/02/12 To agree to join neighbouring parishes for a village litter pick in April

Joanna Richardson, Clerk at Burton Pidsea Parish Council has confirmed that date of Saturday 6th April at 10am for the litter pick.

The council are keen to join in with this community litter pick. Cllr. James reported that in terms of equipment we have plenty of bags and gloves, but will need some more litter pickers.

It would also be a good gesture to provide volunteers with food and a hot drink at the end.

Council to approve expenditure to support the litter pick as follows:

Up to £150 to purchase litter pickers
Up to £50 to provide food and hot drink for volunteers

S137 powers to be used to make these purchases.

Proposed: SW Seconded: NF

Outcome: All agreed

Clerk to purchase litter pickers

Clerk

19/02/13 To agree expenditure from the events budget

Council to agree to support the forthcoming race night using the events budget.

To approve up to £50, this expenditure will be incurred using Section 137 powers.

Cllr. James explained that this will go towards the cost of the projectionist who runs the event, the total cost of this is £165.00. At the moment race night sponsors have covered the first £100 of this cost, leaving £65 still to cover.

The money raised during the evening will be split equally between the village hall and the church.

One councillor had concerns that this money is helping the church, however this was countered by the fact that the church helps out at all the village events and provide volunteers for community activities in the village.

Council to agree to support the race night with a £50 contribution from the events budget.

Proposed: DR Seconded: SW

Outcome: All agreed

19/02/14	To agree payments in accordance with the budget		
	Payments		
	FG Adamson & Son - sit on mower service	387.03	
	HMRC	0.00	
	Staff salaries for February	709.22	
	R Blackbourn - expenses - mileage	22.05	
	Gardeners expenses - petrol	20.00	
	Payroll	44.40	
	Yorkshire Water - allotments water bill	25.30	
	Credit card - stamps	6.96	
	Credit card - allotment receipt book	24.42	
		1239.38	
	Receipts		
	Right of way fee - East Carr Lane	25.00	
	Cemetery fees	150.00	
	·	175.00	
	Proposed: AB		
	Seconded: SG		
	Outcome: all agreed		
19/02/15	Items for next month's agenda		
	None put forward		
	Date of next meeting		
	Thursday 28 th March, 2019		
	Meeting closed at: 20.46		