

BURSTWICK PARISH COUNCIL

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL ON THURSDAY 28th July 2022

Present: Cllr. D James - Chairman DJ
 Cllr. A Brown – Vice Chairman AB
 Cllr. D Rainforth DR
 Cllr N. Boynton NB
 Cllr S. Gould SG
 Cllr P. Paragreen PP

Public: 1 Press: 0 Police: 0 Ward Cllrs: 0 Clerk: KD

	Discussion and agreement	Action
2022/07/01	To note apologies for absence	
	Apologies tendered by Councillor’s MC, NF and PT.	
2022/07/02	Councillors to disclose their interests in matters to be discussed	
	Cllr DJ – None. Cllr AB – Allotments, play area and village hall. Cllr NB – Play area. Cllr SG – Play area. Cllr DR – None. Cllr PP – Allotments.	
2022/07/03	Members of the public are invited to address the council	
	The member of the public enquired if his allotment could be used for growing fruit trees and wild flowers as nothing is growing. It was noted that the boundary hedge was too high and need of a cut back. Cllr PP will have a look on site and report back to the clerk. Arrangements will be made to have the hedge cut in October.	PP KD
2022/07/04	To confirm the minutes of the meeting held on 30th June 2022	
	The minutes of the meeting held on 20 th June 2022 were CONFIRMED. Proposed: Cllr DR Seconded: Cllr AB Outcome: All in favour. Minutes duly signed by the Chairman.	KD
2022/07/05	To receive the clerks report, Chairman’s report and councillor’s updates	
a.	HSBC and N.S. & I. banking mandates are now up to date with the clerk as signatory, primary user and addressee.	
b.	The ride on mower has been taxed with insurance due 1 st August 2022 @ £221.00, an increase of £17.32 as per the payment schedule.	
c.	Cllrs NB and PP have undertaken Being A Good Councillor training.	
d.	A deposit of 50% has been paid to Playdale in advance of an installation date being confirmed.	
e.	An allotment holder has been given permission to install a greenhouse on plot 29 subject to it being within the permitted measurement.	
f.		

	<p>The following information from the police regarding E scooters and mobility scooters has been received.</p> <p><i>E-scooters are not illegal in the UK and you can buy, sell and own one perfectly legally. However, it is illegal to use an e-scooter in public unless it is rented as part of a recognised trial scheme (currently there are no schemes within the East Riding). At this moment in time; Using an e-scooter on private land is legal but for public use they are classed as powered transporters, which means e-scooters are covered by the same laws that govern the use of cars and other motor vehicles. - That means it is illegal to ride them on pavements, footpaths, cycle lanes and in pedestrianised zones. You would need a driving licence, tax and tested along with insurance.</i></p> <p>On the back of E scooters the following information was provided regarding mobility scooters:</p> <p><i>Mobility Scooters – You do not need a licence to drive a mobility scooter or powered wheelchair, but you may have to register it. Only certain types can be driven on the road.</i></p> <p><i>Mobility scooters and powered wheelchairs come in 2 categories:</i></p> <p><i>class 2: these cannot be used on the road (except where there is not a pavement) and have a maximum speed of 4mph</i></p> <p><i>class 3: these can be used on the road and have a maximum speed of 4mph off the road and 8mph on the road</i></p> <p><i>You do not need to register a class 2 mobility scooter. - You must be 14 or over to drive a class 3 mobility scooter.</i></p> <p>Information regarding E scooters and mobility scooters will be displayed in notice boards, on social media and the village newsletter.</p>	DJ KD
g.	<p>ERYC Area Engineer / Highway Maintenance have replied regarding the completion of surface dressing works:</p> <p><i>The whole surface dressing season has been postponed for the entire 2022/23 financial year. No surface dressing has been done by ERYC this financial year. We hope once materials and prices have stabilised, we will be told how much of the programme will be done next year.</i></p> <p><i>When asked about the sealing of the patching works: The patching works will be monitored and much of the patching was overbanded to seal it from the weather. This will be checked at the Village Task Force visit on the 22nd. Lining was undertaken as soon as it could be done.</i></p>	
h.	<p>Some churchyard trees have been cut back, however there are still overhanging conifers to our cemetery which I have asked to be cut back. The Churchyard does look pretty tidy at the moment.</p>	
i.	<p>Five complaints were made regarding the lighting of bonfires on the allotments week commencing 18th July as smoke was drifting towards properties that wanted their windows open/ people sitting out. In view of the very dry land, surrounding farm land and drifting smoke, allotment committee members and the chair/vice chair agreed to place temporary NO BONFIRES signs up. One resident suggested a wind sock/flag which when in certain directions meant no bonfires were to be lit. A few additional words in the agreement may suffice.</p>	
j.	<p>A flood warden has left the group due to ill health. A revised contact list and rota has been received. Thanks were passed on for his commitment and involvement with the group on behalf of the BPC.</p>	
k.	<p>A snapped wooden baton to the fence opposite the school gate on Woolam Hill has been repaired, as have two on the festive field.</p>	
l.		
m.	<p>The AGAR has been received at PKF Pilkington and is in the system to process.</p>	

n.	Matthew Buckley, ERYC Legal and Democratic Services is retiring next month.	
o.	Email received to advise website support will increase to £135 from January 2023.	
p.	The ERMOS certificate has been received.	
q.	Cllrs advised there is an extensive list of training in the ERNLLCA newsletter.	
r.	Chairmans Report:- Party In the Park was a huge success raising in the region of £4,000 for the Life for a Kid charity. It is hoped to hold the event again next year. Cllr DJ will complete and return the End of Grant form for the BPWFCE.	DJ
s.	A manufacturers recall has been made for the village hall defibrillator. Arrangements are in hand for a loan defib and making the public aware. Replacement batteries to be considered in the future.	DJ
	Councillors Reports:- Cllrs AB and DR were thanked for accompanying ERYC for the village task force walkabout to identify a list of issues and reporting back. The Harriff Lane hedge at the allotments does require a good cut back in September / October. Other overgrown hedges were identified. The bench by the war memorial has an arm missing – though it is possibly being replaced. Churchill Av paths will be slurry sealed, patching will be carried out at Pinfold and monitored annually. The clerk will circulate the village task force report.	KD
2022/07/06	To note correspondence received	
	Street Beat Newsletter - Humberside Police – 7/7/22 Anti Social Behaviour Report & ASB Week- ERYC 7/7/22 and 14/7/22 Proposal for closure of the Church of All Saints, Burstwick - Diocese of York 12/7/22 Fortnightly update - ERVAS Town/Parish Liaison Meeting June – ERYC Reforming the Fire and Rescue Service - Humberside Fire Authority July newsletter - ERNLLCA – 21/7/22	
2022/07/07	To consider planning applications received and note planning decisions	
a.	Application 22/01574/PLF re: 20 Pinfold Lane, Burstwick – Granted.	
b.	Appeal submitted for application 22/000799/REFUSE re: 132 Main Street, Burstwick. Option to withdraw previous comments. Noted. No further comments made.	
2022/07/08	To discuss road safety in the village and receive any updates on action taken	
	Results from the last survey are still awaited. The Community Speed Watch Group met recently and recorded 250 passing vehicles in an hour. 9 vehicles were recorded as over the limit. 3 were in the 40's, the highest recorded speed was 49 miles per hour in a thirty zone. Data collated was returned. The group will be back out on the 29 th July and another training will be arranged in due course. Councillors would support the village being 20mph in residential areas and will consult with residents further in the next newsletter to ask if they too support it.	
2022/07/09	To review annual play inspection report and agree action taken	
	Cllrs AB and DJ visited the play area and reported back with a circular of recommendations which were discussed. Cllr DJ and the Clerk will make contact with Grasslands, Community Pay Back and Playdale in order to implement the repairs.	DJ KD

	Proposed: Cllr SG Seconded: Cllr NB Outcome: All in favour.	
2022/07/10	Allotments: a. To consider allotment markers b. Approve 'notice to quit plot 22a	
a.	Cllr PT provided samples and prices for markers and wooden posts which were discussed along with other options / possibilities. A budget of £100 was suggested for tanalised wooden posts, cut appropriately and dipped in white paint with plot numbers painted on. Proposed: Cllr PP Seconded: Cllr AB Outcome: All in favour.	DJ
b.	The clerk advised the council about complaints received and correspondence sent to the tenant of plot 22a, with a recommendation to serve a notice to quit. The clerk was informed that there has been some activity so such action would not be appropriate. It was agreed the tenant will be written to with a final warning and advised if there is cause to write again it will be to serve notice. Proposed: DR Seconded: AB Outcome: All in favour. Cllr PP recommended the lady struggling with her allotment should be offered a half plot option. Cllr PP is happy to meet the tenant on site. To be placed on the next agenda for further discussion.	KD KD
2022/07/11	To discuss 'key persons list'	
	Cllr NB suggested a parish directory of key people be published for contact purposes. A list will be produced and made available. Drop in sessions may be resurrected in the village hall subject to hall availability.	DJ
2022/07/12	To receive Cllr Paragreen's Declaration of interest form	
	Completed Declaration form received, to be copied to ERYC.	KD
2022/07/13	To discuss car parking on Pinfold Lane, Burstwick	
	Cllr PP enquired about the possibility of a designated emergency parking bay or double yellow lines on Pinfold Lane to avoid fully blocking the road. The Clerk was asked to contact ERYC for advice and options available.	KD
2022/07/14	To discuss designated dog walking area, Burstwick	
	Cllr PP enquired if part of the Festive Field could be fenced off for secure dog walking. Due to maintenance access to the drains and the field being a designated public open space as part of the field agreement it was, whilst a good idea, not possible. Cllr DJ advised that the village halls grant application for the replacement of some fencing may provide dog proof fencing. Other land for consideration was on Elm Tree amenity land.	
2022/07/15	To review Finance Regulations	
	No amendments required other than date changes. Next review will be in 2024. Proposed: DR Seconded: PP Outcome: All in favour	

2022/07/16	To receive first quarter financial update 1st April to 30th June 2022																																																																																																																							
	<p>First quarter financial update circulated to all councillors. No questions raised. A 32p variance was noted with no further action to be taken looking for the variance. At the end of the second quarter a more detailed update will be provided followed up by a finance committee meeting and budget meeting.</p> <p>Receipts to Date = £ 15,865.56 Payments to date = £ 9099.71 Closing cashbook balance = £40,866.82</p>																																																																																																																							
2022/07/17	To agree payment schedule for July 2022.																																																																																																																							
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	<p>Income Allotment rent</p> <p style="text-align: right;">13.00</p> <p style="text-align: right;">TOTAL</p> <p style="text-align: right;"><u>13.00</u></p> <p><u>credit card payments to clear</u></p> <p>Unltd Webhosting - 47.88</p> <p>02 Top</p> <p>up 20.00</p> <p style="text-align: right;"><u>67.88</u></p> <p>Proposed: Cllr PP Seconded: Cllr DR Outcome: All in favour</p>	
2022/07/18	Items for the next agenda (Thursday 25th August 2022 at 7.30pm).	
	Meeting closed at 9.26pm. End	