

BURSTWICK PARISH COUNCIL

MEETING HELD IN THE VILLAGE HALL ON THURSDAY 29th JULY 2021

Present: Cllr. D James - Chairman DJ
 Cllr. A Brown – Vice Chairman AB
 Cllr. N Fairbank NF
 Cllr. S Gould SG
 Cllr. P Waddingham PW
 Cllr. Whiting SW

Public: 1

Minute	Discussion and agreement	Action
21/07/01	To note apologies for absence	
	Cllr. Cripsey Cllr. Rainforth Cllr. Tong	
21/07/02	Councillors to disclose their interests in matters to be discussed	
	Pecuniary: Non disclosed Non-pecuniary: Cllr. A Brown – allotments Cllr. N Fairbank – allotments, play area Cllr. S Gould – allotments, play area Cllr. D James – cemetery, agenda item 10 Cllr. P Waddingham – village hall Cllr. S Whiting – play area	
21/07/03	Members of the public are invited to address the council	
	Allotment tenant, Mr Reynolds asked the council if he could have permission to replace a hedge on his allotment with eight buddleia bushes and to remove two trees from a different section of hedging. Following discussion, it was suggested to hold a site meeting with the allotment committee and bring this back to the August meeting. Clerk to arrange site meeting.	Clerk
21/07/04	To confirm the minutes of the meeting held on Thursday 24th June 2021	
	Signed as a correct record. Proposed: NF Seconded: AB Outcome: Agreed (four councillors present attended the June meeting).	

21/07/05	<p>To receive the clerks report and councillors updates</p>	
	<p>Clerks report on actions taken issues and updates:</p> <ul style="list-style-type: none"> • A new litter bin is on order to be installed on Hariff Lane where the old railway line crosses the road. • Order has been placed with Playdale for the repairs to the equipment agreed at the last meeting. • Clerk has re-applied to and has been awarded the East Riding Minimum Operating Standards certificate (ERMOS) – this enables the parish council to apply for commuted sums funding. • A new call for volunteers was put out to get speed watch up and running, the aim is to recruit a mix of parish councillors and residents to take this forward, with training hopefully held in September. Clerk stated that there are currently six volunteers. • The dead cherry tree by the war memorial has been reported to ERYC and they have confirmed that ‘works are considered to be necessary’. • The hawthorn tree at the bend by the school has also been reported to ERYC as it is being struck by HGV wing mirrors. • Clerk has made a number of phone calls to Thompsons Fencing regarding the goal ends and the price increases, as set out in a recent email, Thompsons Fencing have not yet responded. • The allotments committee have judged the plots for the best Kept competition and the winners have been notified and invited to a prize giving ceremony on 21st August. • Cemetery was inspected on Saturday 24th July, the area was generally looking very tidy. Clerk has reported the cherry trees to ERYC to request they are lopped back as they are growing into the cemetery and causing issues with bird muck on headstones and the two benches. ERYC have confirmed that the trees have been added to the schedule for autumn maintenance. <p>Councillors updates:</p> <ul style="list-style-type: none"> • Cllr. Fairbank asked why ERYC have stopped the road works at the worst bit in the village? Cllr. Waddingham commented that it needs more than just patching. • Cllr. Whiting reported the bin on the recreation land between Elm Avenue and Beech Close is damaged and stated this was reported during the village task force visit. Clerk to check up on notes received from ERYC. • Cllr. James reported that the Freedom of the Parish scroll was awarded to Mrs Rosalie Angell at the village hall committee meeting on 28th July. The award is in recognition of her voluntary work in the village over the last 35 years. The council had agreed to proceed with the award back in 2020 but was delayed due to the Covid-19 pandemic. • Cllr. James also reported that Burton Pidsea Windfarm is open for applications until 15th November, the community chest of up to £500 is available all year. Flyers and posters to be displayed and circulated shortly. • Cllr. Waddingham asked if the village hall would be bidding for any items? There was talk of installing WiFi a couple of years ago? Cllr. James responded that the initial install charge is very high and the monthly bills quoted at the time very fairly expense too, so the idea has been shelved for now. The improvement to 	<p>Clerk</p>

	the toilets is the next big project but the committee wont be in a position to apply for funding until 2022.	
21/07/06	To note correspondence received	
	<p>Police Report 18/6 Theft of a red YAMAHA Virago motorbike from the side of a property on Main Street, Burstwick.</p> <p>30/6 sometime between 12pm and 2pm a 20ft fishing boat and double axle trailer was taken from a drive on Meadow Drive, Burstwick (the boat has since been recovered)</p> <p>Councillors asked if the recent incident with litter and glass bottles strewn over Festive Field (including two smashed over the benches) had been reported? Cllr. James said the incident had been reported. Apparently, the parents of the one of the young people involved has put them forward to do some litter picking in the village as reparation.</p>	
	<p>Burstwick Parish Council emails <i>Emails sent to the Parish Council are forwarded to all the Parish Councillors</i></p> <p>37/21-22 ERYC Yorswitch latest news</p> <p>38/21-22 ERNLLCA newsletter</p> <p>39/21-22 ERNLLCA Equality and Diversity training – call for interest</p> <p>40/21-22 APPG on local democracy round table – 12th July on levelling up</p> <p>41/21-22 East Riding Stages Rally web meeting re: route</p> <p>42/21-22 ERYC Town and Parish Council online consultation meetings – draft local plan update</p> <p>43/21-22 Humberside Police monthly newsletter for July</p> <p>44/21-22 Great Newsome Sportive cycle event on 11th July</p> <p>45/21-22 ERNLLCA district committee meeting 20th July</p> <p>46/21-22 East Riding CCG Newsletter</p> <p>47/21-22 ERYC - B1362 Burstwick to Halsham proposed 50mph speed limit</p> <p>48/21-22 ERNLLCA – Equality, Diversity and inclusion training course</p>	
	<p>Letters received None</p>	
21/07/07	To consider planning applications received	
	<p>Planning applications: 21/01951/PLF Construction of vehicular access and private farm road/track New York Farm, East End Road, Preston</p> <p>The council considered the plans and it was proposed to log no objections.</p> <p>Proposed: AB Seconded: SW Outcome: All agreed</p>	

	<p>21/02325 erection of warehouse building for storage and distribution (use class B8) Kircroft Engineering, Greens Lane, Burton Pidsea</p> <p>Cllr. James stated the application is for a new building in addition to the two warehouses currently on site.</p> <p>Council considered the plans and it was proposed to log no objections.</p> <p>Proposed: SW Seconded: AB Outcome: All agreed</p> <p>Clerk to upload comments to ERYC public access system.</p>	Clerk
	<p>Planning Decisions to note: 21/00880/PLF Erection of replacement conservatory to rear Burstwick House, Back Lane, Burstwick</p> <p>ERYC granted planning permission subject to conditions.</p> <p>21/00881/PLB erection of replacement conservatory to rear Burstwick House, Back Lane, Burstwick</p> <p>ERYC granted listed building consent in relation to the above planning permission.</p>	
	<p>Appeal Decisions to note: None</p>	
21/07/08	To discuss road safety in the village and receive any updates on action taken	
	<p>Clerk emailed Lianne Darbinson asking when the traffic survey was taking place and to avoid the 6-week summer holidays.</p> <p>Response received on 16th July as follows:</p> <p><i>Hello,</i></p> <p><i>I have passed this to our survey co-ordinator to respond to you more fully, but yes, just to allay any fears, we do work hard to ensure that surveys are taken under conditions that are representative of normal traffic flow - so we don't survey during holidays, not during the winter months, not if there are roadworks or a diversion etc.</i></p> <p><i>As you can imagine, this does give us only limited windows of opportunity, and we tend to do the surveys in batches of 70+ surveys. Our engineers work with the survey company, and Safer Roads Humber to ensure we select the most appropriate time and location to carry out the surveys.</i></p> <p><i>regards,</i></p> <p><i>regards</i> <i>Lianne</i></p> <p><i>Lianne Darbinson CEng EngTech MICE FIHE</i> <i>Senior Engineer</i> <i>Traffic Management</i></p>	

	<p>Cllr. Waddingham asked if any councillors had witnessed speeding vehicles or HGVs in the village recently?</p> <p>Cllr. Whiting recently listened to a programme on Radio Humberside about lorries coming through villages on the south bank. They get far more lorries coming through their villages and they are struggling to get changes made to improve safety.</p> <p>Cllr. James re-emphasised the need for proper evidence / statistics. Once the traffic survey is complete then the council will have the right evidence to then approach ERYC for improvements.</p> <p>There were no further comments or questions.</p>	
<p>21/07/09</p>	<p>To discuss the proposed 50mph speed limit between Burstwick and Halsham</p>	
	<p>Email received from ERYC on 21st July 2021.</p> <p><i>Please find attached drawing ref. RSS009/1200/01 showing a proposal to reduce the speed limit on the B1362 between Burstwick and Halsham to 50mph. The background to this is:</i></p> <ul style="list-style-type: none"> • <i>As part of the 2020/2021 Road Safety Programme, a road casualty study was undertaken on the B1362 between Burstwick and Halsham. The route is approximately 4km long and consists of a single carriageway that is subject to the national speed limit between the Burstwick village boundary on Elliot Lane, where the speed limit is 30mph, and a point 600m north-west of Dalton Lane, Halsham where the speed limit reduces to 40mph.</i> • <i>Analysis of the collision record along the route for the 5-year and 5-month period 01/01/2015 to 03/06/2020 identified that 16 injury collisions occurred of which 12 involved a loss of vehicle control and 8 had occurred during adverse (wet or icy) weather conditions. The road casualty study identified that the number of collisions occurring along the investigated route sections could be potentially reduced through the reduction in the speed limit from the national speed limit to 50mph.</i> <p><i>On the basis of the above, the Council would now like to reduce the speed limit of B1362 between the existing 30mph speed limit on Elliot Lane, Burstwick and the existing 40mph speed limit 600m northwest of Dalton Lane, Halsham as indicated in the plan to improve road safety.</i></p> <p>The council broadly supports this reduction in speed limit; however, councillors were frustrated that the previous contact with ERYC to reduce the limit to 40mph by the golf club and beyond the tight bend was rejected.</p> <p>There were concerns that more cars have actually come off that bend than is reported and a 40mph on that section would improve safety.</p> <p>Cllr. Fairbank also commented that the dangerous Weghill Road junction speed limit remains at 60mph.</p> <p>Cllr. Whiting commented that for the reduction to work it must be enforced, otherwise its meaningless and won't stop dangerous driving.</p>	

	<p>The chairman called the discussion to a close and proposed for the council to support the reduction to 50mph.</p> <p>Proposed: SW Seconded: AB Outcome: All agreed</p> <p>Clerk to inform ERYC.</p>	Clerk
21/07/10	To agree to make an application to the Burton Pidsea windfarm to part fund new play equipment	
	<p>This is to replace the worn stepping logs and two balance beams at the end of the adventure trail.</p> <p>Quotes were circulated in the supporting papers for two different options as follows:</p> <ol style="list-style-type: none"> 1. Scaffell Pike climber and clustered stilts at £3,967.50 plus vat 2. Ben Nevis climber at £4,415.00 plus VAT. <p>Following a brief discussion it was proposed to proceed with option 2 and make an application for £4,000, with the parish council to part fund the remaining balance plus the VAT.</p> <p>Proposed: NF Seconded: SW Outcome: All agreed</p> <p>Clerk to complete the application using the flexi grant system.</p>	Clerk
21/07/11	To agree the distribution of 'kick start' grant funding to local groups	
	<p>The council has been awarded a £1,000 parish grant from the Witherwick Windfarm Fund. It must be used to support projects of local community benefit.</p> <p>The parish council to agree to distribute a number of £100 grants using S137 powers and the councils grant policy, to local community groups to help them get back on their feet following successive lockdowns.</p> <p>The remaining portion of the grant to be ring fenced to a parish council project of the council's choice.</p> <p>Following discussion, it was proposed to offer grants to the following community organisations:</p> <ul style="list-style-type: none"> • Club 55 • WI • Gentle Exercise • Scouts • Mother and Toddlers • Burstwick Martial Arts <p>However, some of the groups may not meet the criteria of the councils grant policy. It was suggested the clerk write to the above groups informing them of the grant and asking if they qualify under the grant policy. If not, the parish council could purchase items on their behalf or possibly use part of the money as a credit towards hall hire fees.</p>	

	<p>It was proposed to proceed as outlined above.</p> <p>Proposed: NF Seconded: SG Outcome: Agreed (Cllr. Waddingham abstained)</p> <p>Clerk to write to the groups listed above.</p>	Clerk
21/07/12	To agree a rota to check the play area over the summer holidays	
	<p>Council to agree a rota to make sure the play area is checked regularly during the summer hols (2-3 times a week).</p> <p>Following discussion, the following rota was put forward: Monday – Cllr. Gould Wednesday – Cllr. Fairbank (except 18th – Cllr. Waddingham to cover) Saturday – Cllr. Brown</p> <p>Clerk advised if councillors see anything dangerous to put this in an email to the clerk, so it can get sorted.</p> <p>Proposed: SW Seconded: AB Outcome: All agreed</p>	
21/07/13	To discuss outcomes from recent allotments inspection	
	<p>The allotments were inspected on Monday 19th July by the committee.</p> <p>The following plots will be monitored at the next inspection in October: 5, 6, 20, 22A, 44B, 45, 49</p> <p>The clerk has contacted the tenant of plot 32B to see if they are ready to leave, as in spring they had said they would give the plot up later this year. They have responded to say they are waiting for the fruit bushes to be dormant so they can be removed. They expect to leave the plot in December.</p> <p>Cllr. Brown expressed concerns about mares tail in plot 32B and have offered to clear it. Clerk to inform the tenants.</p> <p>The committee recommend notice letters to the following plots: 21B 46</p> <p>Both plots have received warning letters in the past and it was clear from the inspection that no work has taken place this year.</p> <p>It was proposed to proceed as outlined above – to monitor a number of plots and issue notice letters to plot 21B and 46.</p> <p>Proposed: NF Seconded: SW Outcome: Agreed (Cllr. Brown abstained)</p> <p>Clerk to send notice letters as outlined above.</p>	Clerk/AB
		Clerk

21/07/14	To discuss formalising arrangements with ERYC regarding land for a new cemetery	
	<p>This is a long-term action on the parish council action plan – looking up to 10 years ahead.</p> <p>Clerk would recommend initially that the council submit a document called East Riding Local Plan Land submission form that asks for the location of the land, ownership, amount of land required, proposed use and timescale. There is no cost to send this form to ERYC.</p> <p>The council discussed other potential locations including land at the rear of South Slope Farm that shares a boundary with Appleby Lane, land between the school and Woolam Hill and land by Chapel Close on Station Road.</p> <p>The councils preferred location is land off Station Road adjacent to Chapel Close. It was estimated that an acre of land would be needed. Clerk reported that discussions had been held with Neil Archbutt at ERYC about this location. The phone call was not very helpful, but Mr Archbutt did confirm that ERYC owns the land. A follow email was promised but it has not arrived yet.</p> <p>It was proposed to proceed with submitting the Local Plan Land submission form for land off Station Road adjacent to Chapel Close.</p> <p>Proposed: SW Seconded: AB Outcome: All agreed.</p> <p>Clerk to complete the form and return it to ERYC.</p>	Clerk
21/07/15	To agree to purchase edging for memorial rose border	
	This item was deferred to the August meeting.	
21/07/16	To review fees for the memorial rose border	
	This item was deferred to the August meeting.	
21/07/17	To receive a first quarter financial update and budget monitoring	
	<p>Clerk reported the following figures:</p> <p>First Quarter from 1st April to 30th June 2021</p> <p>The council took receipts of £13,550.22 The council made payments of £6,562.56</p> <p>Budget figures and a bank reconciliation were circulated to councillors.</p> <p>Clerk reported that the council is on budget overall, there has been one overspend in the village maintenance budget due to the costs of clearing out the drain on Festive Field, which wasn't budgeted for this year. The allotments is showing an overspend, this is due to the purchase of the noticeboard and is covered by reserves in the allotment budget.</p> <p>There were no other comments or questions.</p>	

21/07/18	To agree payments in accordance with the budget																																																																																		
	Approve the schedule of payments for July as follows:																																																																																		
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