

BURSTWICK PARISH COUNCIL

Burstwick Village Hall Clerk: Mr A James

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To members of the Burstwick Village Hall Management Committee

You are requested to attend a committee meeting on Wednesday 23rd February at 7.30pm to transact the following business.

Andy James Village Hall Clerk Issued on: 18th February 2022

AGENDA

- 2022-02-01 To note apologies for absence.
- 2022-02-02 Members to disclose their interests in matters to be discussed.
- 2022-02-03 To confirm the minutes of the meeting held on 27th October 2021.
- 2022-02-04 Clerk and Committee member updates.
- 2022-02-05 To discuss hall hire for charity event.
- 2022-02-06 To discuss Village Hall hire rates.
- 2022-02-07 To discuss Promotional banner advertising Village Hall.
- 2022-02-08 To discuss dates for fundraising events in the Village Hall 2022.
- 2022-02-09 Update on Burstwick All Saints Status.
- 2022-02-10 Update on Queens Jubilee events.
- 2022-02-11 To discuss out of order toilet in Village Hall.
- 2022-02-12 To discuss Village Hall to be used as a collection service for medication.
- 2022-02-13 To discuss new toilet working group.
- 2022-02-14 To set an annual budget for the hall from 1st April 2022.
- 2022-02-15 Update on repairs / maintenance / Health & Safety.
- 2022-02-16 To receive financial update on YTD income and expenditure.
- 2022-02-17 Agree schedule of payments and receipts.
- 2022-02-18 Items for next meeting.

The next meeting of Burstwick Village Hall Management Committee is Wednesday 13th April 2022.