

# BURSTWICK PARISH COUNCIL

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Burstwick Village Hall Clerk: Mr A James

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## **To members of the Burstwick Village Hall Management Committee**

You are requested to attend a committee meeting on the 28<sup>th</sup> July 2021 at 7.30pm to transact the following business.

*Andy James* Village Hall Clerk Issued on: 22nd July 2021

### **AGENDA**

- 2021-07-01 To note apologies for absence
- 2021-07-02 Members to disclose their interests in matters to be discussed
- 2021-07-03 To confirm the minutes of the meeting held on 21<sup>st</sup> April 2021
- 2021-07-04 Clerk and Committee member updates
- 2021-07-05 Revisit Fundraising for Village Hall
- 2021-07-06 To discuss Village Hall Supplement
- 2021-07-07 To discuss PPL PRS licence
- 2021-07-08 To discuss Acre membership
- 2021-07-09 To discuss hire agreement form for regular user groups
- 2021-07-10 To agree to set up a working group to plan The Queens Platinum Jubilee celebrations
- 2021-07-11 To discuss handyman for repairs
- 2021-07-12 Update on Toilet Refurbishment
- 2021-07-13 To discuss removal of Village Hall fence
- 2021-07-14 Update on repairs / maintenance / Health & Safety
- 2021-07-15 To receive financial update on YTD income and expenditure
- 2021-07-16 Agree schedule of payments and receipts
- 2021-07-17 Items for next meeting

**The next meeting of Burstwick Village Hall Management Committee is Wednesday 27<sup>th</sup> October 2021**