

BURSTWICK PARISH COUNCIL

Burstwick Village Hall Clerk: Mr A James

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To members of the Burstwick Village Hall Committee

You are requested to attend a committee meeting via Zoom on the 28th October 2020 at 7.30pm to transact the following business.

Andy James Village Hall Clerk Issued on: 23rd October 2020

AGENDA

- 2020/10/01 To note apologies for absence
- 2020/10/02 Members to disclose their interests in matters to be discussed
- 2020/10/03 To confirm the minutes of the meeting held on 12th August 2020
- 2020/10/04 Clerk and Committee member updates
- 2020/10/05 To agree 2021 dates for village hall meetings
- 2020/10/06 Update on repairs / maintenance / Health & Safety
- 2020/10/07 To receive financial update on YTD income and expenditure
- 2020/10/08 Agree schedule of payments and receipts
- 2020/10/09 Items for next meeting

The next meeting of Burstwick Village Hall Management Committee is to TBC.