

**BURSTWICK PARISH COUNCIL**

**Village Hall Management Committee Meeting.  
Meeting held 20 Churchill Rise, Burstwick.  
Wednesday 2<sup>nd</sup> November 2022**

Present:

Cllr. D James (Vice Chairman)	DJ
Cllr. M Cripsey	MC
Cllr. S Gould	SG
Rose Angell	RA
Willem Brugge	WB
Dave Gelder	DG
Tracey Netherton	TN
Richard Netherton	RN
Michelle Storey	MS
Sally Wallis	SW
Andy James - Village Hall Clerk	VHC

Public: None

<b>Minute</b>	<b>Discussion and agreement</b>	<b>Action</b>
<b>2022-11-01</b>	<b>To note apologies for absence</b>	
	Apologies received from Alison Brown, Kath Hairsine and Lynne Hubbert.	
<b>2022-11-02</b>	<b>Members to disclose their interests in matters to be discussed</b>	
	<b>Pecuniary:</b>  None  <b>Non-pecuniary:</b> All present – village hall	
<b>2022-11-03</b>	<b>To agree costs for Christmas event 2022</b>	
	Please see supporting documents, Ref 2022-10-03 To agree costs for Christmas event 2022.  Michelle Storey and Dave Gelder for an update on the Christmas Event 2023.  To discuss and agree to purchase hog roast for the Christmas Event 2023. Either full Hog Roast at £600.00 Or half Hog Roast at £400.00  Discussion:  Committee agreed to not have a hog roast at this event and have instead agreed to pay £75.00 towards costs for food and drinks to be served on the day.	

	<p>DJ suggested the clerk could ask for a £50.00 grant from Burstwick Parish Council to go towards costs for the Christmas event. All agreed a good idea. VHC to email PC clerk.</p> <p>Proceeds from the following stalls are to be donated to Burstwick Village Hall. Burstwick Village Bakers, table hire, a craft stall and from selling maps for the Burstwick Christmas window displays.</p> <p>MS and DG will pass invoices/receipts to the clerk for reimbursement.</p> <p>There will be a grotto, scouts are having a fire pit to toast marshmallows and hopefully some children from Burstwick Primary school will be singing Christmas carols.</p> <p>Proposed: SG  Seconded: MC  Outcome: All agreed</p>	<b>VHC</b>
<b>2022-11-04</b>	<b>To approve purchase of promotional banner/stickers</b>	
	<p>Please see supporting documents, Ref 2022-10-04 To approve purchase of promotional banners and stickers.</p> <p>To discuss and agree to purchase of promotional banners and stickers</p> <p>1 X Christmas Celebrations Banner 8ft x 3ft with eyelets every 50cm  5 X Vinyl Stickers for 2023 Race and Quiz Nights</p> <p>Total: £64.15 inc postage  Supplier: Vinyl Banner Printing</p> <p>Discussion</p> <p>Committee members agreed to purchase Christmas Celebration banner and Vinyl Stickers for 2023 Race and Quiz Nights.</p> <p>Clerk to purchase as proposed.</p> <p>Proposed: SG  Seconded: MC  Outcome: All agreed</p>	<b>VHC</b>
	<p><b>Date of next meeting:</b>  Wednesday 21<sup>st</sup> December 2022 at 7.30pm Burstwick Village Hall</p>	
	<p><b>Meeting closed at: 8.10pm</b></p>	