

BURSTWICK PARISH COUNCIL

Parish Clerk: Mrs K Dawson ~ Tel: 07842 620178 ~ E: burstwickpc@gmail.com

To members of the Council - You are hereby summoned to attend a meeting of Burstwick Parish Council at Burstwick Village Hall on Tuesday 28th November 2023 at 7.30pm to transact the following business. Members of the public are welcome to attend and may speak during public participation.

Kerri Dawson / parish Clerk

AGENDA – issued 23.11.23

- 2023/11/01 To note apologies for absence
- 2023/11/02 Councillors to disclose their interests in matters to be discussed
- 2023/11/03 Public participation - Members of the public / Ward Councillors are invited to address the council
- 2023/11/04 To confirm the minutes of the meeting held on 31st October 2023
- 2023/11/05 To receive the clerks report and councillor updates
- 2023/11/06 To note correspondence received and consider response to Mr Gambles email re: Street Lighting
- 2023/11/07 To consider planning applications received / note planning decisions (see attached)
- 2023/11/08 To discuss road safety in the village/ Appleby Lane and receive any updates on action taken
- 2023/11/09 To elect a council member on to the Village Hall Management Committee
- 2023/11/10 To consider the future purchase of the Village Hall
- 2023/11/11 To consider the design of a Burstwick Parish Council logo
- 2023/11/12 To authorise the village hall management committee to purchase replacement fencing for Burstwick Village Hall and Festive Field, subject to a successful PPC funding application
- 2023/11/13 To discuss any updates for the adoption of Church Lane
- 2023/11/14 To approve meeting dates for 2024 and review format of Annual Parish meeting
- 2023/11/15 To note NJC pay agreements for 2023-24 back dated to 1st April 2023 for all staff
- 2023/11/16 To receive recommendations from the Finance and Personnel committee
- 2023/11/17 To agree parish council operational budget for 2024/25
- 2023/11/18 To agree parish council precept for 2024/25
- 2023/11/19 To agree payment schedules for November and December 2023 and the October bank reconciliation
- 2023/11/20 To agree to purchase 10 hi viz vests for the flood warden team at approximate cost of £29.88
- 2023/11/21 To discuss and agree outcome of staff appraisals
- 2023/11/22 To agree LTA insurance cover and renewal premium for 2024
- 2023/11/23 Agenda items for the next meeting (**Tuesday 30th January 2024 at 7.30pm**)

Planning applications November 2023

Application No	Proposal	Location
23/02495/PLF	Erection of modular office building and change of use from domestic garden to Class E business use (retrospective)	Land north of Florida, Ellifoot Lane, Burstwick
23/03085/PLF	Change of use from holiday let to residential (revised scheme of 22/02497/PLF)	Annexe, Whinhill Bungalow, Daisy Hill, Burstwick
23/03417/PLF	Erection of a single storey extension to existing outbuilding (retrospective)	Elmtree Farmhouse, Pinfold Lane, Burstwick

Notice of Decision

Application	Proposal	Location	Decision
23/01205/PLF	Erection of two storey extension to side, change of use of land from agricultural use to garden and erection of timber fence (part retrospective)	Millfield House, Hedon Road, Burstwick	Granted