

**BURSTWICK PARISH COUNCIL**

**Minutes of the Extra Ordinary Meeting of Burstwick Parish Council, held on Sunday 7<sup>th</sup> January 2024**

Present: Cllr. D James - Chairman DJ  
 Cllr. A Brown – Vice Chairman AB  
 Cllr. M Cripsey MC  
 Cllr. Z Hovorka ZH

Clerk: KD Public: 0 Press: 0

<b>Minute no.</b>	<b>Discussion and agreement</b>	<b>Action</b>
<b>2024/01/01/EOM</b>	<b>To note apologies for absence</b>	
	Apologies tendered by Cllrs. Gould, Rainforth, Tong and Gelder.	KD
<b>2024/01/02/EOM</b>	<b>Councillors to disclose their interests in matters to be discussed</b>	
	Cllrs. DJ, AB and ZH declared an interest - Finance and Personnel Committee.	
<b>2024/01/03/EOM</b>	<b>Members of the public are invited to address the council</b>	
	None present.	
<b>2024/01/04/EOM</b>	<b>To receive and approve minutes of the Finance &amp; Personnel meeting held on 19.12.23</b>	
	The minutes of the Finance & Personnel meeting were received and confirmed as a true record.  Proposed: DJ Seconded: ZH	KD
<b>2024/01/05/EOM</b>	<b>To consider items for proposed expenditure</b>	
	Items for proposed expenditure are: A bin for the play area and an additional sports item. An Adult gym – perhaps one item purchased per year. S.I.D. (speed indication device) and replacement fencing around the festive field. No questions raised. Items noted.	
<b>2024/01/06/EOM</b>	<b>To agree Parish Council operational budget for 2024-25</b>	
	Projected expenditure was discussed for 2024-2025. An operational budget of £41,128.00 was agreed. It was noted grant funding should be sought wherever possible. No questions raised.  Proposed: ZH Seconded: MC	
<b>2024/01/07/EOM</b>	<b>To agree precept for 2024-25</b>	
	The council tax base for Burstwick Parish Council is 600.5 on band D equivalent properties. A parish precept demand of £34,500 was agreed and signed by the Clerk and Chairman. This is a £3,000 increase and equates to £57.45 per year / £4.71 per month increase. It was agreed to promote in the next newsletter, where expenditure is made prior to the circulation of council tax bills so residents can see what the parish council fund.  Proposed: AB Seconded: ZH	KD
Meeting closed by 1.39pm. End.		

Signature of the chairperson once the accuracy of the minutes has been confirmed .....  
 Date .....

