

BURSTWICK PARISH COUNCIL

Burstwick Village Hall Clerk: Mr A James

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To members of the Burstwick Village Hall Management Committee

You are requested to attend a meeting of Burstwick Village Hall Management Committee at Burstwick Village Hall on Wednesday 14th February 2024 at 7.30pm to transact the following business.

Andy James Village Hall Clerk Issued on: 9th February 2024

AGENDA

- 2024-02-01 To note apologies for absence.
- 2024-02-02 Members to disclose their interests in matters to be discussed.
- 2024-02-03 To confirm the minutes of the meetings held on 1st November 2023.
- 2024-02-04 Clerk and Committee member updates.
- 2024-02-05 Confirm meeting dates for VHMC meetings for remainder of 2024.
- 2024-02-06 To approve purchase of replacement fencing around village hall and festive field.
- 2024-02-07 To agree to a £1,000 small grant application to BPWFCE towards replacement fencing project.
- 2024-02-08 To authorise roof repairs following storm damage (village hall insurance claim).
- 2024-02-09 To approve Letter of Authority and registration with Utility Aid.
- 2024-02-10 To consider broadband and wi-fi for village hall.
- 2024-02-11 To agree advanced payment terms for private hires.
- 2024-02-12 Update on repairs / maintenance / Health & Safety.
- 2024-02-13 To agree summary of payments and receipts.
- 2024-02-14 To receive financial update.
- 2024-02-15 Items for next meeting.

The next meeting of Burstwick Village Hall Management Committee is to be confirmed.